



**EAST SUSSEX COUNTY COUNCIL**  
**GYPSY AND TRAVELLER SITES**

**APPLICATION FOR A PITCH ON A PERMANENT RESIDENTIAL SITE**

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Name of applicant (including any other names by which known)	
Surname	First names
Date of birth	National Insurance number
Contact Phone number (s)	

To which ethnic group do you belong?	
Gypsy/ Roma	
Traveller of Irish Heritage	

Please list <b>all</b> other people in your household who will be living with you				
Surname	First names	Date of Birth	National Insurance Number	Relationship to you


<b>Where do you live at present?</b>		
<b>How long have you lived there?</b>		
<b>What kind of accommodation is this?</b> e.g. mobile home, house, flat, bed and breakfast, living with relatives or friends, street homeless etc.		
<b>Do you have to share your present accommodation with anyone not included in your application?</b>	<b>Yes</b>	<b>No</b>
<b>If yes</b> , give details about the number of rooms you have exclusive use of. e.g. bedrooms, living rooms, bathrooms etc		
<b>Do you consider the accommodation to be unsuitable because of its condition, overcrowding or any other reason?</b>	<b>Yes</b>	<b>No</b>
<b>If yes</b> , what are the problems		

If you currently live on a site or in a house, who is your landlord?

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Where else have you lived in the past year? (include sites and location of any stopping places)

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Contact Address (if different from above)	Telephone Number (s)
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What is your reason for applying for a pitch?

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East Sussex County Council has four permanent residential sites, these are:-

Batts Bridge Caravan Site

Batts Bridge Road

Maresfield

TN22 2HN

Swan Barn Caravan Site

Station Road

Hailsham

BN27 2RU

Polly Arch Caravan Site

Polly Arch

Polegate

BN26 6JP

Redlands Lane Caravan Site

Redlands Lane

Robertsbridge

TN32 5NE

Site(s) applied for	In numbered choice order
Batts Bridge, Maresfield	
Polly Arch, Polegate	
Swan Barn, Hailsham	
Redlands Lane, Robertsbridge	

What connection do you have to any of the sites?		
Do you have a caravan or mobile home?	Yes	No
<p><b>If yes</b>, please provide details</p>		
If you do not currently have a mobile home, and are allocated a pitch, from where do you intend to get a mobile home?		

Details of your vehicles (at the time of the application)	
<i>Make/Model</i>	<i>Registration Number</i>
Animals/Pets you may wish to bring with you?	

**(Note: A maximum number of 2 dogs will be considered for all applications)**

Have you previously applied for a pitch on a Council Site?

Yes

No

**If yes**, please give details

Have you ever had an application for accommodation refused?

Yes

No

**If yes**, please give details

Have you, or any other member of your household been convicted of a criminal offence?

Yes

No

**If yes**, please give details

Do you have any criminal actions pending?

Yes

No

**If yes**, please give details

Do you or any member of your household own any other property, land, mobile/static home in the UK or abroad?

Yes

No

**If yes**, please give details

Are there any special circumstances to be considered when assessing your application? (e.g.: any disabilities, health requirements etc for any member of the household)

Do any of the children named on the application have a statement of special educational needs?	Yes	No
<b>If yes</b> , please give details		

Are you or any members of your household employed or self employed?	Yes	No
<b>If yes</b> , please give details		

Please list all state benefits and other income which you or a member of your household receive per week:

**Benefit**

**Amount**

ESA/JSA

£

Universal Credit

£

Private Pension

£

Working Families Tax Credit

£

Disability Living Allowance

£

Child benefit

£

Child Tax Credit

£

Maintenance

£

Pension Credit

£

State Pension

£

Other: please specify \_\_\_\_\_

£



**Declaration**

The information provided in this form is correct and true to the best of my knowledge. I understand that it is a criminal offence to provide false or misleading information.

- I will inform the Traveller Team of any changes to my personal circumstances and/or any information on this form.

**Consent**

In the course of the County Council's enquiries into your application for a pitch, we may want to contact a third party to verify the information you have given us or to seek a reference.

All personal information will only be used for the purpose of dealing with your application for a pitch and for keeping you updated about your application. All data will be held in a secure manner. It will not be used for any other purpose without your permission and will not be kept for longer than necessary.

We will treat all personal information by which you can be identified (e.g. name, address, phone number) in accordance with the provisions of the Data Protection Act 1998.

- I agree to reasonable enquiries being made for the purpose of investigating and validating my pitch application.

Signature of applicant	Date

Please note there is an 'Eligibility for Pitch Allocations Policy', which will be taken into consideration when any application is made.

Please return the completed form to  
[Anthony.marchment@eastsussex.gov.uk](mailto:Anthony.marchment@eastsussex.gov.uk)